

The Chair Role

- To provide effective leadership of the Board and Chief Executive in setting the vision, mission, values, strategies, and policies of Trafford Leisure CIC.
- To ensure that the company's strategy is executed effectively and that the Trafford Leisure reputation and financial position remain strong.
- To appoint and collaborate with a Senior Independent Director who can both support and challenge the work of the Chair and deputise on his/her duties and responsibilities.
- To ensure that all Directors are fully inducted and have a clear understanding of their duties in partnership with the Chief Executive.
- To chair the Board and work with the Chief Executive to formulate the agenda and advise on papers as appropriate.
- Helps enable access to information to help the Board to monitor the Company's performance and the performance of management.
- Oversees the distribution of information in Board packs to Directors.
- To liaise with the Chief Executive to plan the annual cycle of Board meetings.
- To monitor that decisions taken at meetings are implemented.
- To attend and, or chair sub committees and other ad hoc meetings of the main board in line with the requirements of the company.
- To liaise regularly with the chairs of each subcommittee; Finance and Audit, People and Remuneration and Commercial Activities Subcommittee to support cross collaboration where appropriate.
- To ensure all Directors are active participants, contributing to the strategic direction of the Board and associated programme/skill related areas of the business.
- To ensure impartiality and objectivity in decision-making.
- Facilitating change and addressing conflict within the Board and within the company, liaising with the Chief Executive Officer (if staff are employed) to achieve this.
- To carry out an individual appraisal of each Director, supporting and whole board performance appraisal to monitor the boards effectiveness, in line with recommendations from the UK Code of Governance for Sport and participate in any training highlighted as a result of the full evaluation process.
- To work with the People, Nominations and Remuneration Chair to ensure strong succession planning within the Board and Executive Team of Trafford Leisure.
- To be a strong advocate of our work, promoting the benefits of physical activity, movement, and sport in supporting wider sustainable outcomes in your role as Chair and beyond.
- To develop and nurture relationships with key partners and organisations in support of our organisational Vision, outcomes, and objectives.

- To uphold the values of the organisation, leading by example.
- To ensure that Trafford Leisure is committed to equity, equality, diversity, and inclusion (EEDI). It is fundamental to who we are and it is just how we “do good business”.
- To work with the Chief Executive in pursuit of Trafford Leisure’s purpose, providing leadership, direction and support as appropriate to maximise the impact on the company and wider team.
- To hold the Chief Executive to account for the effective execution of Trafford Leisure’s strategic outcomes and objectives
- To conduct an annual appraisal of the Chief Executive and support on-going professional development.

Additional Duties of Chair

- Acting as a spokesperson as appropriate
- Bringing impartiality and objectivity to decision-making
- Sitting on appointment and disciplinary panels

Additional Person Specification

- Senior Leadership experience
- Experience of committee work
- Tact and diplomacy
- Good communication, emotional intelligence, and interpersonal skills
- Impartiality, fairness, and the ability to respect confidences.
- Knowledge of the type of work undertaken by Trafford Leisure is desirable.